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DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
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Marla McDade
Williams, MPA
Administrator

RURAL NEVADA CHILDREN'S MENTAL HEALTH CONSORTIUM FY 2024 RETREAT WORKGROUP MEETING MINUTES NOVEMBER 30, 2023

DRAFT

All members participated via Microsoft Teams technology (video or audio)

VOTING MEMBERS PRESENT:

Charlene Frost
Cherylyn Rahr-Wood
Jaymee Oxborrow
Marcel Brown
Sarah Hannonen

STAFF AND GUESTS:

Kary Wilder
Kimberly Weingartner
Kristen Rivas
Mignon Hoover
Natalie Filipic
Patty Leyva
Sheri Gaunt

1. Call to Order, Roll Call, Introductions. – Sarah Hannonen, Chair

Sarah Hannonen called the meeting to order at 1:12 pm. Kary Wilder, Division of Child and Family Services (DCFS), conducted roll call and a quorum was established.

2. Public Comment. *No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.*

None

3. For Possible Action. Approval of meeting minutes – Sarah Hannonen, Chair

a. December 30, 2023

MOTION: Char Frost made a motion to approve the December 30, 2023 meeting minutes.

SECOND: Cherylyn Rahr-Wood

VOTE: Unanimous, with no opposition or abstention

4. For Possible Action. Discussion, development and possible vote on plans for RCMHC FY 2024 Retreat. – *Workgroup members*

- a. Budget - \$4,000.00 (unchanged)
- b. Retreat Date – Scheduled for March 21, 2024 and March 22, 2024. Sarah Hannon will send a “Save The Date” message to Kary Wilder to send out to the RCMHC Listserv, along with a calendar invitation as soon as possible. Sarah Hannonen will also verify if Melissa Washabaugh will be available on those dates.

MOTION: Char Frost made a motion to approve scheduling the Retreat event on March 21, 2024 and March 22, 2024.

SECOND: Jaymee Oxborrow

VOTE: Unanimous, with no opposition or abstention

- c. **Agenda and Goals** – Sarah Hannon shared an agenda draft and plans were reviewed (see notes below). Sarah requested everyone send her their feedback and suggestions. She will update the draft agenda and send it to Kary Wilder to post in a new Google Drive folder for everyone to share information and documents. Kary Wilder will set up an RCMHC Google account for this purpose.
- d. **Outreach Plan** – Advertising and promotion is crucial to the event’s success and a plan needs to be developed.
- e. **Social Media** – Not discussed
- f. **Venue Location** – Sarah Hannon will reconfirm the plans and status with Lana Robards who is making this donation.
- g. **Meals** – Sarah Hannon will reconfirm the plans and status with Lana Robards who is making this donation.
- h. **Keynote Speaker** – Sarah Hannonen will contact Kevin Hines to check his availability for a 60-minute opening speech on Day One (8:00 am – 10:00 timeframe).
- i. **Panel Discussion** – Preference is to have panelists attend in person vs. virtually. Potential panelists include representatives from Churchill County Hospital, Pershing, NAMI Warmline, Office of Suicide Prevention, 988, Mobile Crisis Response Team, and private practice providers. Sarah Hannonen and Cherylyn Rahr Woods will reach out to their contacts to check interest and availability. Suggestion was made to record panel discussions for posting on the RCMHC and DCFS websites for later viewing. Sarah Hannonen will reach out to Churchill High School to see if they have any students/Media Center instructor who could help with recording and editing, possibly as a school project. Rural families have challenges with internet connectivity and Natalie Filipic suggested providing handouts or brochures, goodie bags or a resource envelope with each panelist’s and partner’s contact and resource information.

- j. **Tabling Event** – Rural region providers can participate to provide swag and resource information.
- k. **Breakout Sessions** – Plan is to hold multiple, optional sessions to be scheduled after lunch to provide more in-depth conversation (90 minutes). Cherylyn Rahr-Wood will reach out to the Churchill Hope Squad which may be a good break-out session option. Suggestion made to include rural community feedback listening sessions.
- l. **Stipends/gift cards to assist families in attending the event** (travel/childcare) – Not Discussed: Administrative details and budget allocation to be defined and voted on.
- m. **Travel** – Not discussed

5. For Possible Action. Make recommendations for agenda items for the next meeting
– RCMHC Members

The next meeting is scheduled for Wednesday, December 20th from 12:00 noon to 1:00 pm.

6. Public Comment. *No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.*

None.

7. Adjournment. – Sarah Hannonen, Chair

The meeting adjourned at 2:50 pm.

CHAT TRANSCRIPT:

12:53 PM Meeting started

[12:55 PM] Kary Wilder

Welcome to the Rural Nevada Children's Mental Health Consortium Retreat/Mental Health Summit Workgroup meeting. This meeting is being recorded. Please enter your name, title and organization name in the Chat for the Record. Thank you.

[12:57 PM] Kary Wilder

Kary Wilder, PEU/DCFS, AA support for this meeting. kwilder@Qdcfs.nv.gov

[12:57 PM] Kary Wilder

Meeting Agenda & Minutes: <https://dcfs.nv.gov/Meetings/RNCMHC/2023MeetingandAgenda/>

[12:58 PM] Kristen Rivas

Kristen Rivas DCFS PEU

[1:01 PM] Cherylyn Rahr-Wood

Cherylyn Rahr-Wood Regional BH Coordinator

[1:02 PM] Jaymee Oxborrow

Jaymee Oxborrow with Division of Welfare and Supportive Services

[1:02 PM] Kary Wilder

Hi everyone, we're waiting for Sarah Hannonen, Chair of the Workgroup, to join us.

[1:08 PM] Kary Wilder

I'm experiencing audio difficulties and will rejoin the meeting.
1:52 PM Meeting ended